

## Residence permit through a management position

### Stage 1: Special Visa D

The application for the special visa (type D) has to be submitted by the Manager/ Director at the Greek Consulate of his/her residence. The documents that are required are the following (*these documents need to be confirmed with the particular Consulate before submitting them, as there may slight differences from one consulate to another*):

❖ **Passport**

- (a) valid for at least 3 months after the date of expiry of the D Visa (which can last up to a year),
- (b) issued within the previous 10 years and
- (c) containing at least two consecutive blank pages.

❖ **Travel medical insurance**

- (a) valid for a period of no less than the length of the D Visa,
- (b) covering any expenses, which might arise in connection with the repatriation for medical reasons, urgent medical attention and/or emergency hospital treatment,
- (c) the minimum insurance cover must be €30,000.

❖ **Criminal record**

issued by the competent foreign authority and certifying the criminal status of the applicant. It must bear an apostille.

❖ **Medical fitness certificate form**

certifying that the administrator is free of any disease capable of putting public health at risk, according to the international situation and the World Health Organization, as well as of other contagious, infectious or parasitic diseases which would require the adoption of public health protection measures.

❖ **Fully completed application form**, which you will receive at the submission of documents.

❖ **Two (2) recent passport-size colored photos.**

### Stage 2: Work permit

Following the issue of the above visa, an application for work permit must be submitted to the Greek Ministry of Interior. The documents that are required to submit to the Ministry are the following:

- ❖ An **application** provided by the competent authority;
- ❖ Four **(4) recent printed colored passport - type photos**, as well as copied in a CD (JPEG2000 form);
- ❖ A **certified copy of the entire passport**;
- ❖ A **Power of Attorney** authorizing us to issue and receive the work permit on behalf of the administrator in 2 copies;
- ❖ A **health certificate** issued by a Greek public hospital or public health center, which will indicate that you are not affected by dangerous diseases which may be infectious, parasitic or contagious;
- ❖ An **e- administrative fee** of 150 euros for a resident permit of duration of 1 year (it shall be increased if applying for a resident permit of duration of more years);
- ❖ A **certificate issued by the Social Insurance Authority** verifying that the applicant has applied for insurance for medical care and medication;
- ❖ A **certified copy of the company's Articles of Association** or a certified copy of the decision adopted by the company's competent body or a copy of the contract of employment in the case of a general director/ director, from which his/her appointment arises;
- ❖ A **copy of the company's Articles of Association** or recent certificate issued by the competent authority certifying the company's shareholding structure, and a certificate referring to the registered seat of the foreign company;
- ❖ A copy of the **deed of incorporation and the relevant announcement** issued by the competent authority;

Within 4 weeks from the submission of the above documents, the applicant will receive "a temporary work permit". Please note that the holder of any such permit can also drag his immediate family to Greece and have them acquire a residence permit.

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